



Strategic Legal Thinking Seminars for Nonprofit Executives



Working with Your Board: How to Make the Most of the Board-Staff Relationship

October 18, 2011

Location:

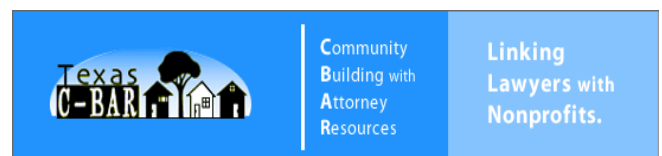
Pfizer Conference Center

235 East 42nd Street , New York, NY 10017

with videoconference sites at:

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Working with Your Board: How to Make the Most of the Board-Staff Relationship

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Having a good relationship between a nonprofit board and staff is one of the keys to an effective nonprofit organization. A well functioning Board that has a good understanding of its role in nonprofit governance, provides leadership, resources, and expertise to the management of the organization.

However, getting the Board/staff relationship right can be one of the trickier elements of nonprofit management. What is the proper role of the Board? When does a board member's assistance become interference with management's responsibilities? What happens when staff gets too involved with the Board's responsibilities?

This seminar will discuss how to make the most out of the Board/staff relationship. The first session will discuss what are the basic roles and responsibilities of Board and staff. It will also discuss what the staff should do to help Board members serve effectively in their roles.

The second session will discuss financial reporting and responsibilities. In these difficult financial times, it is crucial to get the Board fully engaged in ensuring the financial soundness of your nonprofit. During the second session we will focus on steps you can take to help make that happen.

Finally, we will hear from Edgar Stoesz, an expert on nonprofit governance, who held several leadership positions with the Mennonite Central Committee. Edgar has also served as chair of the board of directors of some of America's most well regarded nonprofits including Heifer Project, Habitat for Humanity International, and the American Leprosy Mission.

This program is designed for executive directors, board members, finance directors and other management that regularly works with the board of directors.

Speakers: **Elizabeth Guggenheimer**, Dep. Ex. Dir., Lawyers Alliance for New York
Regina Hopkins, Assist. Dir., D.C. Bar Pro Bono Program
Kelly Thornton, Pricewaterhouse Coopers LLP
Edgar Stoesz, Nonprofit Executive & Author

Program (all times are EASTERN TIME)

10:30 AM	Coffee & Registration
10:50 AM	Welcome & Opening Remarks
11:00 AM	Roles & Responsibilities of Board and Staff
12:15 PM	Questions & Answers
12:30 PM	Lunch
1:05 PM	Getting the Numbers Right: The Role of the Board & Staff in Financial Reporting, Budgeting, & the Audit Process
2:15 PM	A Practical Look at Managing the Board & Board-Staff Relationship
3:15 PM	Questions & Answers
3:30 PM	Adjournment

CONFERENCE LOCATION & REGISTRATION INFORMATION*

Atlanta at:

DLA Piper LLP (US)
One Atlantic Center
1201 West Peachtree Street, Suite 2800
Atlanta, GA 30309-3450

Austin at:

DLA Piper LLP (US)
401 Congress Avenue
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6225 Smith Avenue
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***If you are registering for NYC, please email by
October 12th to:***

nfpseminar@lawyersalliance.org

For outside NYC, please go to:
http://www.dlapiper.com/pfizer_seminar_oct2011/

If you are attending outside NYC and have any questions, please contact:

Eustanik Blanco, Tel No: 202-799-4471 or
email: **Eustanik.blanco@dlapiper.com**.

*** When registering, please include your name and the name and address of your organization**

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